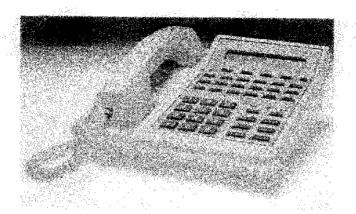
SRS™-1050 QUICK REFERENCE CARD NATIONAL ISDN



FUJITSU

This card is intended as a quick reference. It omits explanations and alternatives. Some features may be activated in several ways. For additional information, see the <u>SRS-1050 Digital Set User's</u> Guide - National ISDN.

PLACING CALLS

To Place Calls

- Press idle Call Appearance (CA) or Directory Number (DN). The phone enters handsfree mode. Pick up the handset if you prefer.
- 2. Dial the number.

To Place One-Touch Calls

Press a one-touch button. (If no idle CA/DN LED lights, press any idle CA/DN.)

See reverse for procedure to program one-touch buttons.

To REDIAL Last Number Dialed

 Press REDIAL. Lift handset if you don't want handsfree mode. (If no idle CA/DN LED lights, press any idle CA/DN.)

RECEIVING CALLS

To Receive Calls

- Pick up handset. (For handsfree mode, press SPEAKER.)
- 2. Press the green-flashing CA/DN if necessary.

To Put a Call on HOLD

1. Press HOLD.

Pressing a CA/DN button to make or answer a call automatically puts the current call on hold.

2. To reconnect with a call you put on hold, press its red flashing CA/DN.

To TRANSFER a Call

If your phone lacks a TRANSFER button, ask your System Administrator how to transfer a call.

Lucent:

- 1. While still on a call, press TRANSFER.
- 2. Press any idle CA/DN.
- 3. Dial the third party.

 For a "blind" transfer, wait for ring, press

 TRANSFER, and hang up.
- 4. Once connected, talk privately
- 5. Press TRANSFER and hang up.

Nortel:

- 1. While still on a call, press CONFERENCE.
- 2. Press any idle CA/DN.
- 3. Dial the third party.

 For a "blind" transfer, wait for ring, press
 TRANSFER, and hang up.
- 4. Once connected, talk privately.
- 5. To complete the transfer:
 - Press TRANSFER and hang up, OR
 - To let all three parties talk together, press the red flashing CA/DN of the first call;
 To drop out, press TRANSFER and hang up.

Siemens:

- 1. While on a call, press CONFERENCE.
- 2. Press any idle CA/DN.
- 3. Dial the third party.
- 4. Once connected, talk privately.
- 5. To complete the transfer, press the red flashing CA/DN of the first call and hang up.

To Use Call Pickup

- 1. Get a dial tone.
- 2. Press Call Pickup feature button.

To Forward Calls

Please check with your System Administrator on how to set up Call Forwarding. After initial set up, the feature may be activated as follows:

Lucent: While on-hook, press Call Forward feature button.

Nortel: While on-hook, press Call Forward feature button twice.

Siemens: While on-hook, press Call Forward feature button.

To DROP Last Party Added to Conference Call

Press DROP.

BASIC OPERATION OPTIONS

To Switch To/From Handsfree

To switch to handsfree, press SPEAKER and replace handset in cradle. (MIC-OFF LED must be dark to talk; if it isn't, press MIC-OFF) To switch to handset, pick up the handset.

To Change Speaker/Handset Volume during a Call

With a CA/DN active (LED on), press \triangle repeatedly to increase volume, ∇ repeatedly to decrease volume.

To Use MIC-OFF

To mute handsfree microphone or the handset for a private conversation, press MIC-OFF (LED lights). Press again to turn microphone back on (LED goes dark).

USING SPECIAL FEATURES

To Set Up a CONFERENCE Call

Lucent, Nortel and Siemens:

- 1. While on a call, press CONFERENCE.
- 2. To connect with a party to add to the conference:
 - Press any idle CA/DN and dial the third party OR
 - Press any CA/DN that is ringing or on hold.
- 3. To begin conference, press the flashing CA/DN of the original call.

Repeat steps 1-3 to add more calls. To disconnect last call added, press DROP. Other participants can drop out by hanging up. At some installations, if you drop out, the entire conference is disconnected. Ask your System Administrator.

USING SPECIAL FEATURES

To Review Unanswered Call List (UNA)

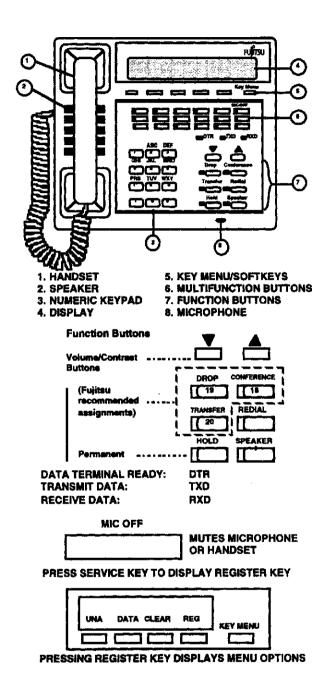
- When UNA appears on the display beside UNA LIST, press UNA (softkey 1). Information on the most recent unanswered call appears.
- Press UNA again. Information on the nextmost-recent unanswered call appears.
- 3. To delete displayed call information, press # on the keypad, then CLEAR (softkey 3).

To Use Call Announce Intercom

To announce a call, perform these steps on the screening phone:

- 1. Press TRANSFER while on incoming call.
- Press Call Appearance of the directory number assigned to call announce intercom.
- 3. Dial extension of the target phone.
- 4. Announce call by intercom.
- 5. Press TRANSFER and hang up.

GETTING TO KNOW THE SRS-1050



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