ISDN

SRS-2100
QUICK REFERENCE CARD

FUJITSU

This card is intended as a quick reference. It omits explanations and alternatives. Some Features may be activated in several ways. For additional information, see the SRS-2100 Digital Set User's Guide.

To Place Calls

1. Press idle CA (Call Appearance) and pick up the handset. (For handsfree mode, press SPEAKER.)
2. Dial the number.

To Place One-Touch Calls

Press a one-touch button. (If no CA LED lights, press any idle CA.)

To Place a Leased Network Call

1. Dial the number; press the multifunction button assigned as the leased network access code delimiter; dial the access code.
2. To initiate call, pick up the handset. (for handsfree mode, press SPEAKER.)

To Use Speed Calling

1. Press any idle CA.
2. Press the one- or two-digit speed-calling number.

To REDIAL Last Number Dialed

Press REDIAL. Lift the handset if you don't want handsfree mode. (If no idle CA LED lights, press any idle CA.)

To Receive Calls

1. Press the green-flashing CA.
2. Pick up the handset. (For handsfree mode, press SPEAKER.)

To Switch To/From Handsfree

- To switch to handsfree, press SPEAKER and replace handset in cradle. (If multifunction button 30 is active as MIC-OFF, its LED must be dark to talk; if its LED is lit, press MIC-OFF.)
- To switch to handset, pick up the handset.

To Change Handset or Speaker Volume During a Call

With a CA active (LED on), press ▭ ▲▼ repeatedly to increase volume, press ▭ repeatedly to decrease volume. Volume is held until reset.

To Use MIC-OFF

To mute the handset or the handsfree microphone, press MIC-OFF (LED lights). Press again to turn microphone on (LED goes dark).

To Put a Call on HOLD

1. Press HOLD.
2. To get dial tone, press an idle CA; to connect with another call, press a lit or blinking CA.
3. To reconnect with call on hold, press its CA.

To TRANSFER a Call

1. Press TRANSFER. (If no dial tone, press any idle CA.)
2. Dial third party, or press any CA that is ringing or on hold.
3. Once connected, talk privately.
4. Press TRANSFER again and hang up.

To Place a CONFERENCE Call

1. Press CONFERENCE. (If no dial tone, press any idle CA.)
2. Dial third party, or press any CA that is ringing or on hold.
3. Once connected, press CONFERENCE again.
4. To disconnect last party added, press DROP.

To DROP a Call

To disconnect the last party called, press DROP. For conference calls, pressing DROP disconnects the last party connected. For a 2-party call, pressing DROP hangs up the call.

To Use Call Pickup

1. Press any idle CA.
2. Press the Call Pickup feature button.

To Use Directed Call Pickup With or Without Barge-In

1. Press any idle CA.
2. Press the appropriate feature button.
3. Dial DN of ringing phone.

To Forward Calls ————————

(Call Forward Variable, Busy Line Call Forwarding, or Don't Answer Call Forwarding)
1. Press the feature button or dial the access code for the forwarding option you want.
2. To cancel, press that feature button or dial the cancellation code.

To Change Forward Number* ————

1. Press any idle CA of the number to be forwarded.
2. Dial access code _____.
3. Dial new DN (or press speed call or one-touch button).
* *If allowed on your phone.*

To Use Automatic Recall or Automatic Call ————————————————

1. If you receive a busy signal while still on the call, press the appropriate feature button.
2. Camp on by hanging up.
3. To cancel before ringback, press the appropriate cancellation feature button.
4. To respond to ringback, press the flashing CA.

To Review Unanswered Call List (UNA) —

1. When •UNA appears on the display, press UNA (softkey 1). The most recent unanswered call information appears.
2. Press UNA again. Information from the next most-recent unanswered call appears. After displaying earliest call, display returns to most recent call.
3 To delete displayed call, press # on the keypad, then CLEAR (softkey 3).

To Use Customer-Originated Trace (COT) ————————————————

1. To trace the most recent call, press any idle CA. (You can skip this step if you're using the COT feature button to trace the current call.)
2. Press the COT feature button or dial access code _____.

To Use INSPECT ————————————

1. Press INSPECT feature button.
2. To view call information, press CA (idle CA displays NO CALL).
3. To view function assigned to feature button, press the feature button.
4. To stop, press INSPECT again.

To Use MANUAL EXCLUSION ————

1. To prevent others from joining your call, press MANUAL EXCLUSION.
2. To cancel, press MANUAL EXCLUSION again.

To Change Speed Calling List* ————

1. Press any idle CA.
2. Press the feature button or dial the access code for the change speed calling option you want.
3. Dial the one- or two-digit speed calling number to be changed, then new phone number.
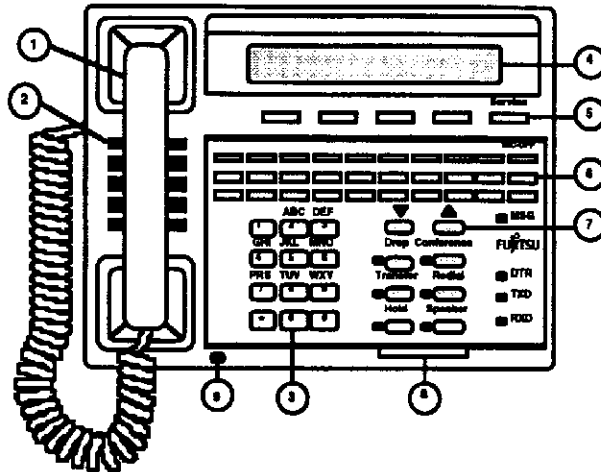* *If allowed on your phone.*

To Use INTERCOM ————————

1. Press any idle CA.
2. Press INTERCOM button for desired party or group.
3. To each a group member, dial one or two digits if required.

To Use Call Announce Intercom ————

(Announcing a call to an SRS-2100 set up for call announce intercom)
1. Press HOLD to place call on hold.
2. Dial number of recipient.
3. Announce call over intercom.
4. Retrieve call on hold by pressing its flashing CA.
5. Press TRANSFER.
6. Dial number of recipient.
7. Press TRANSFER and hang up.

GETTING TO KNOW THE SRS-2100 ━━━

1. **HANDSET**	6. **MULTIFUNCTION BUTTONS**
2. **SPEAKER**	7. **VOLUME/CONTRAST**
3. **NUMERIC KEYPAD**	**CONTROL**
4. **DISPLAY**	8. **FUNCTION BUTTONS**
5. **SERVICE/SOFTKEYS**	9. **HANDSFREE MIC**

DATA TERMINAL READY:	**DTR**
TRANSMIT DATA:	**TXD**
RECEIVE DATA:	**RXD**

MIC OFF

MUTES MICROPHONE OR HANDSET

PRESS SERVICE KEY TO DISPLAY REGISTER KEY

PRESSING REGISTER KEY DISPLAYS MENU OPTIONS